

Procurement Advisory 87D

USDA Federal Procurement Data Quality Plan

1. SUMMARY

This Procurement Advisory supersedes Advisory 87C, dated November 15, 2011 and updates information concerning the upcoming Federal Procurement Data Quality Plan for Fiscal Year 2011. On October 7, 2009, The Office of Management and Budget (OMB) issued a memorandum titled, “Improving Acquisition Data Quality for Fiscal Years 2009 and 2010,” outlining guidance and requirements concerning the USDA Verification and Validation process. In addition, OMB issued a memorandum on May 31, 2011, titled, “Improving Federal Procurement Data Quality – Guidance for Annual Verification and Validation” which reiterates guidance from the 2009 memorandum and adds internal controls, contractor compliance, and past performance assessments.

The purpose of this Procurement Advisory is to implement this new policy and procedure of the verification and validation of the Federal procurement data submitted to General Service Administration to comply with the Office of Federal Procurement Policy’s (OFPP) directive that Federal Agencies verify and validate the accuracy of the information entered into the Federal Procurement Data System (FPDS). This Procurement Advisory also serves as a reminder that all Contracting Officers shall ensure they enter complete information in FPDS-NG, as required by the FAR, for all required actions.

2. BACKGROUND

Review of USDA’s data certification process is essential for effective management and to ensure that the data submitted into FPDS is accurate. OMB requires Agencies to take additional steps to verify and validate the accuracy of data entered into the FPDS. In accordance with policy issued by OMB, Chief Acquisition Officers (CAOs) and Senior Procurement Executives (SPEs) must establish requirements for ensuring that FPDS data reflects accurate and timely contract information. To that end, USDA updated its process for submission of its Annual Statement of Verification and Validation that must be submitted annually to OFPP. This new process was effective November 15, 2011.

3. ACTIONS

A copy of USDA’s FPDS Data Quality Plan is attached with four appendices. The Office of Procurement and Property Management (OPPM) added appendix three titled, “Improving the use of Contractor Performance System” to support past performance assessments within the department. Agencies shall take action and follow the timeline dates and deadlines as required by the plan to ensure that FPDS data reflects accurate and timely contract information.

4. CONTACTS

If you have questions or comments regarding this advisory, please send an email message to the OPPM Procurement Policy Division at procurement.policy@dm.usda.gov.

Procurement Advisories are issued by the Procurement Policy Division of the Office of Procurement and Property Management, Departmental Management, USDA, Dorothy Lilly, Chief, and posted on the USDA World Wide Web site at the following URL: <http://www.dm.usda.gov/procurement/policy/advisories.htm>

EXPIRATION DATE: Effective upon issue date until canceled. [END]